

### 2021 - Contact Advice for parents

Academic	For Queries Contact	Where to Find Information on Website
Subject area & learning concerns	Classroom Teacher or Faculty Head Teacher	<a href="#">THS Website</a> -About our school/our staff/staff email directory
Classroom specific concerns	Classroom Teacher or Faculty Head Teacher	<a href="#">THS Website</a> -About our school/our staff/staff email directory
<b>Attendance</b>		
Absence	Rolls Officer extn: 243	<a href="#">THS Website</a> – Supporting our students/Student attendance
Long leave application	Rolls Officer extn: 243	<a href="#">THS Website</a> – Supporting our students/Student attendance/Extended long leave
Organising work for student due to illness / long leave	Year Adviser	<a href="#">THS Website</a> -About our school/our staff/staff email directory
School avoidance/anxiety	Head Teacher Welfare ( S Vaz )	<a href="#">THS Website</a> -About our school/our staff/staff email directory
<b>Wellbeing/ Welfare</b>		
Peer & Social issues	Year Adviser / HT Welfare	<a href="#">THS Website</a> – About our school / Our school/Staff email directory/Year Adviser/Head Teacher Welfare
Psychological or emotional issues	HT Welfare / Counsellor / Deputy Principal	<a href="#">THS Website</a> – About our school / Our school/Staff email directory /Year Adviser/Head Teacher Welfare/Counsellor
Major life events	Deputy Principal / Principal / HT Welfare	<a href="#">THS Website</a> – About our school / Our school/Staff email directory /Year Adviser/Head Teacher Welfare/Deputy/staff email directory
<b>Behaviour</b>		
Harassment/bullying	Deputy Principal ( M. Sharman - Yrs 7, 9 and 11; J. Arrigo- Yrs 8, 10 and 12 )	<a href="#">THS Website</a> - About our school/our staff/staff email directory
Ongoing Behavioural concerns	Deputy Principal	<a href="#">THS Website</a> About our school/our staff/staff email directory
Subject or classroom specific behaviour	Classroom Teacher or Faculty Head Teacher	<a href="#">THS Website</a> - About our school/our staff/staff email directory
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<b>Learning Support</b>		
Learning Support enquiries	Learning Support Teacher ( M.Andrews )	<a href="#">THS Website</a> - About our school / Our school/Staff email directory/ Learning Support Coordinator/Learning & Support Teacher

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## HIGH SCHOOL

Disability Provisions	Learning Support Teacher ( M. Andrews )	<a href="#">THS Website</a> About our school / Our school/Staff email directory/ Learning Support Coordinator/Learning & Support Teacher
<b>Playground Incident / Duty Concerns</b>	Deputy Principal of year group	
<b>Extra Curricular Activities</b>	Staff in charge of activity (see directory)	<a href="#">THS Website</a> – Supporting our students
<b>Before During &amp; After School Programs</b>	Staff in charge of activity (see directory)	<a href="#">THS Website</a> – Supporting our students
<b>General Administration</b>		
Canteen/Flexi Schools	Canteen : uniformshop@ths.community	<a href="#">THS Website</a> – Supporting our students/Canteen
Enrolments	Enrolment Officer extn: 222 or 252	<a href="#">THS Website</a> – About our school/Enrolment
Excursions	Organising Teacher or Receipting extn:258	<a href="#">THS Website</a> – Home page- Excursions
Payments	Receipting extn: 258	<a href="#">THS Website</a> - Home Page -Make a Payment (POP)
Transport	Rolls Office extn: 243	<a href="#">THS Website</a> – About our school/Location and transport
Uniform Guidelines & Shop	Uniform Shop: uniformshop@ths.community	<a href="#">THS Website</a> – Supporting our students/Uniform shop
<b>International Students</b>	Coordinator: E. Chang	<a href="#">THS Website</a> - About our school/Enrolment