

### LOCKER CHARTER 2020

Lockers are available at Turramurra High School to support student wellbeing, enabling secure and convenient storage of school-related equipment and to minimise the need to carry it throughout the day. These lockers are keyed, with only one key available per locker.

#### Cost of locker hire

- An amount of \$40 (large locker) or \$30 (small locker) will be paid for the right to use a locker for **one school year**.
- Loss of the key or damage to the lock will incur a cost of \$20 for replacement. Keys can **only** be copied by the school. This is to ensure locker security from year to year.

#### Locker usage

- Students are only permitted to access lockers during non-teaching times – before school, recess, lunch and after school.
- Access to the lockers should be brief, with minimal noise or disruption in the block.
- Lockers should not be defaced in any way, either with stickers or writing. However, a timetable may be attached to inside of the locker with Blotack.
- All instances of vandalism to the lockers or locks should be reported to the Front Office.
- Only the hiring student is to use the locker.
- Any food or soiled clothing must be stored in bags or containers and NOT retained in the locker overnight.
- Keys MUST be returned at the end of each year on the nominated date – Year 12 at the end of Term 3, other years at the end of Term 4 – an email will be sent to notify of the return date.

#### Responsibility and liability

- All risk and responsibility for items placed in lockers rests with the student, ensuring that the locker is locked securely following every visit.
- Neither the school nor P&C shall be liable for any loss.
- Random locker checks will be held during the school year.
- Failure to abide by this charter and its rules may result in the loss of the locker with no refund of locker cost.
- Lockers are required to be emptied **one week prior to the end of the school year and the key returned to the office**.

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#### ❖ Please complete and return this section to the front office

In hiring a locker, I understand and agree to the above conditions:

Student Name: \_\_\_\_\_ Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Paid: \$40/\$30 POP receipt # & date: \_\_\_\_\_

**Key Received:** Locker No: \_\_\_\_\_ Date: \_\_\_\_\_

Office Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_

**Key Returned:** Date: \_\_\_\_\_ Office Initial: \_\_\_\_\_ Student Initial: \_\_\_\_\_