

# TURRAMURRA HIGH SCHOOL

February 2024

We are pleased to advise that lockers are now available for hire.

The Turramurra High School Locker Charter is attached and needs to be signed by parent and student, and payment received prior to the key being issued. The Charter outlines the expectations of locker ownership, including keeping them clean during term, ensuring that all food is removed at the end of each week and for school holidays, and expected behaviour when accessing lockers.

The Charter also includes an assurance that keys will not be copied. This is to ensure security of locker contents from year to year.

**Keys will be issued to students once payment and signed Charter have been received at the front office.**

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Please nominate your preferred size and Block by ✓ ticking the relevant box.  
Dimensions and costs are:

**Large Lockers:** [180 units]    **\$40** per year    H: 420mm W: 295mm D: 340mm

☐ 'A' Block    ☐ 'C' Block    ☐ 'E' Block

**Small Lockers:** [60 units]    **\$30** per year    H: 140mm W: 375mm D: 420mm

☐ 'E' Block only

**STUDENT NAME:** ..... **Year:** .....  
Please print clearly

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Payment can be made online via our School Bytes payment portal. Use the link below, click on the "Make a Payment" tab to pay using a debit or credit card (MasterCard/Visa):

<https://turramurra-h.schools.nsw.gov.au/>

Once in the portal, select the statement of account. It will populate when you click on the link. At the bottom of the page, click on the "add other item" button. Please select "Large Locker" or "Small Locker" from the list, then "Add items" button. Payment will then be able to be made for the locker.

[ ] **School Bytes Payment portal** – Date: \_\_\_\_\_ Receipt # \_\_\_\_\_

[ ] **Cash** (*Correct amount please*)    [ ] **Cheque** (*Made payable to Turramurra High School*)

Credit card payments can only be accepted in person at the front office.

Front Office  
Turramurra High School  
p: (02) 9449 4233  
e: [turramurra-h.school@det.nsw.edu.au](mailto:turramurra-h.school@det.nsw.edu.au)  
w: [turramurra-h.schools.nsw.gov.au](https://turramurra-h.schools.nsw.gov.au)

Student name:

## LOCKER CHARTER 2024

Lockers are available at Turramurra High School to support student wellbeing, enabling secure and convenient storage of school-related equipment and to minimise the need to carry it throughout the day. These lockers are keyed, with only one key available per locker.

### Cost of locker hire

- An amount of \$40 (large locker) or \$30 (small locker) will be paid for the right to use a locker for **one school year**.
- Loss of the key or damage to the lock will incur a cost of \$20 for replacement. Keys can **only** be copied by the school. This is to ensure locker security from year to year.

### Locker usage

- Students are only permitted to access lockers during non-teaching times – before school, recess, lunch and after school.
- Access to the lockers should be brief, with minimal noise or disruption in the block.
- Lockers should not be defaced in any way, either with stickers or writing. However, a timetable may be attached to inside of the locker with Bluetack.
- All instances of vandalism to the lockers or locks should be reported to the Front Office.
- Only the hiring student is to use the locker.
- Any food or soiled clothing must be stored in bags or containers and NOT retained in the locker overnight.
- Keys **MUST** be returned at the end of each year on the nominated date – Year 12 at the end of Term 3, other years at the end of Term 4 – a reminder will be sent to the students to notify of the return date.

### Responsibility and liability

- All risk and responsibility for items placed in lockers rests with the student, ensuring that the locker is locked securely following every visit.
- Neither the school nor P&C shall be liable for any loss.
- Random locker checks will be held during the school year.
- Failure to abide by this charter and its rules may result in the loss of the locker with no refund of locker cost.
- Lockers are required to be emptied **one week prior to the end of the school year and the key returned to the office**.

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❖ Please complete and return this section to the front office

In hiring a locker, I understand and agree to the above conditions:

Student Name: \_\_\_\_\_ Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Paid: \$40/\$30 receipt # & date: \_\_\_\_\_

**Key Received:** Locker No: \_\_\_\_\_ Date: \_\_\_\_\_

Office Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_

**Key Returned:** Date: \_\_\_\_\_ Office Initial: \_\_\_\_\_ Student Initial: \_\_\_\_\_