

# TURRAMURRA

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## HIGH SCHOOL

### Responsibilities, Privileges and Procedures for Year 11, 2023

Dear Students and Parents of the 2023-2024 HSC Cohort

The beginning of Term 1 marks the commencement of the 2023 Preliminary HSC year. As a Preliminary HSC student, there are additional privileges, responsibilities and procedures with which to become familiar. Please keep the following information for your records.

#### 1. Timetabled classes

Students **MUST ATTEND** all lessons for courses in which they are enrolled for the Preliminary HSC to ensure that all requirements are satisfactorily met before commencing their HSC studies in term 4 this year.

#### 2. Procedures for late sign-in/early departure

On Tuesday afternoons the majority of senior students finish school at 12.30pm. Additionally, if a student undertakes an extension course or a course that occurs outside the normal school day, they may also have STUDY PERIODS during a normal school day.

Students must return this form signed by themselves and their parent/caregiver in order to commence their school day later than the normal 8:40am starting time or leave before the end of the school day. This may occur if they have:

- a period 1 Study Period
- a period 4 Study Period or
- finish at lunch time on a Tuesday afternoon

**The late sign-in/early departure procedures will commence from Term 1 2023, however the Acknowledgement of Responsibilities, Privileges and Procedures form (which can be found at the end of this letter) must be completed and returned to the front office.**

**❖ Under no circumstances is a student permitted to leave school grounds if their Study Period occurs in between timetabled classes.**

Students are encouraged to utilise the library, or senior area, for completing homework or research during their study periods. Study periods are not 'free periods' and should not be used for any other activity (such as playing basketball, etc.) which may interrupt the learning of other students.

Students will receive a timetable that clearly shows their study periods. Students may use their timetable in response to any queries from bus and/or rail personnel in regard to travel to and from school during a school day. On occasions, some students have not been permitted to use their travel passes because they could not show that they had the school's approval to travel during school hours.

**Students are reminded that they MUST sign-in/sign-out at the Rolls Office.** Students are not required to sign out at the Rolls Office on Tuesday afternoons.

#### 3. Wet Weather Sport

Occasionally on Thursday afternoon, sport may be cancelled due to wet weather. We acknowledge the study commitments of our senior students and therefore, if sport is cancelled, senior students may sign out and leave school at 12.30pm and make their own way home. Students receive information regarding the cancellation of sport via email. In this event, students are not required to sign out at the Rolls Office.

Any Year 11 student in a grade sport team that plays at an indoor venue will be required to attend sport.

#### **4. Mentor Program**

The Turrumurra High school's Senior Student Mentor Program is run by teaching staff. It is an optional program which offers the opportunity (at the student's discretion) to access personalised mentoring, with some set activities that model successful academic behaviour.

Teachers can offer to mediate discussion with classroom teachers and the student for clarification of work expectations or assistance in work not understood; advice concerning academic skills, including editing work (with the understanding that the advice does not constitute a promise or improved marks); and/or help sourcing academic aid from amongst school staff and resources.

Due to the importance of the information contained in this letter, and to ensure that every student and parent or caregiver has received and read this information, students and parents or caregivers are asked to complete the Acknowledgement form attached and return it to the front office.

Mr David Arblaster  
PRINCIPAL

Mrs Megan Pollard  
YEAR 11 DEPUTY PRINCIPAL 2023

# Acknowledgement of Responsibilities, Privileges and Procedures for Year 11, 2023

I have **read and understood** the information regarding:

1. Timetabled classes
2. Procedures for late sign-in/early departure
3. Wet weather sport
4. Mentor Program

**Note: Parents and students are asked not to book driving tests during school hours.**

.....  
Student's Name (please print)

.....  
Student's Signature

.....  
Student's Mobile Number

.....  
Date

.....  
Parent's/Caregiver's Name (please print)

.....  
Parent/Caregiver Signature

**Please return this page to the Front Office by Friday February 3<sup>rd</sup>.**

**Remember to keep the Responsibilities, Privileges and Procedures paperwork for your information.**