



SCHOOL EXCURSION / INCURSION NOTIFICATION

Dear Parent/Caregiver, an excursion/activity has been organised for your child.

Excursion / Incursion	Year 7 Wellbeing Day
Date	Monday 14th December 2020
Year / classes involved	Year 7
Location	MPC, Classrooms
Purpose	Year 7 Wellbeing Day is designed to help students interact with each other as they participate in a series of physical, social-emotional and educational activities.
Start time	8:40am
End time	3:00pm
Transport	Walking
Cost	Free
Dress requirements	Full sports/PE uniform
Food	Students bring their own recess/lunch
Equipment	hat and sunblock, drink bottle, pencil case.
Organising teacher	Nami Wickramatilake
Teachers attending	Nami Wickramatilake, Grace Cummins, Julie Arrigo, Nadia Kudiarskyj, Janelle Garland, Lucy Bell, Louise Wyatt-Spratt, Melissa Waugh, Jeremy Shumack, Lucas Dawson
Additional information	Students are to wear a splash of their house colour to increase school spirit.
Consent Form and Payment due to Office by	30th November 2020

General Information Concerning Excursions / Incursions

1. Excursions and Incursions form an integral part of the curricula by providing enriching experiences which cannot be provided in the classroom.
2. This excursion/incursion has the approval of the principal. A risk management plan has been submitted to the principal as part of the excursion planning.
3. Students must wear full school uniform unless otherwise instructed above. Students who are not in uniform will not be allowed to attend.
4. A standard of behaviour is expected of all students representing the school in the greater community.
5. Please note the time and place of departure and return, transport arrangements, uniform requirements and food as advised above.

Mr David Arblaster
Principal



EXCURSION / INCURSION PERMISSION FORM

Please return this permission form with your payment to the Office by 30th November 2020

Excursion / Incursion	Year 7 Wellbeing Day
Date	14/12/2020 8:40am - 3:00pm
Location	MPC, Classrooms
Cost	Free
Organising Teacher	Nami Wickramatilake

I give permission for (student name) _____

of year/class _____ to participate in this excursion / incursion.

I have noted the start and end times, transport arrangements and dress requirements.

Additional needs of my child of which you should be aware: eg. allergies or medical conditions

Medical Assistance: In the event of any accident or illness, I authorise the teacher in charge to seek medical assistance or treatment for my child at my cost.

Parent signature: _____

Parent name: _____

Parent phone number: _____

Emergency Contact Name: _____

Emergency Contact Number: _____

- **Please return this consent form to the Office by 30th November 2020**
- **Tear off and keep previous page for your information**